



Conquer the contracts paperwork mountain with metaSC

 Increase Revenue

 Reduce Cost

 Reduce Risk

contracts-ENTERPRISE Product Family Datasheet

contracts-ENTERPRISE is suitable for organisations that have a

- large number of small contracts, e.g. more than 50,000
- small number of complex multi-million dollar contracts

Modular Building Blocks

contracts-ENTERPRISE consists of two major units and five modules.

- **contracts-LITE** provides the core functionality
- **Management Module** provides enhanced contract management capabilities
- **Preliminaries Module** adds the ability to manage the pre-award stages of contracting including EOI, RFP, tenders and quotes
- **contracts-PRO** includes formal business processes and workflows as well as including all the functionality of LITE + Management + Preliminaries

- **Advanced Evaluation** allows for ongoing supplier evaluation and establishment of purchasing panels
- **e-Tendering** provides a secure electronic environment to manage the tender-box cycle.
- **Executive Dashboard** provides a graphical Business Intelligence dashboard across the complete contract database.

Licensing

Each module has three licence components,

- **core licence.** typically only one core licence is needed per organisation.
- **read/write user licence for day to day contract managers and other regular users**
- **authorisation user licence for managers who need to authorise and approve variations**

The executive dashboard is slightly different. It has a single core licence with unlimited users.

Software Maintenance and Support

Annual software and maintenance charge includes

- software maintenance, i.e. bug fixes and minor updates
- unlimited help desk support
- automatic membership to the contracts-ENTERPRISE User Group

Product Pricing

All licences comprise a once off purchase price with an annual ongoing support and maintenance contract. The once-off purchase price increases as more modules are added.

Authorisation user licences are 50% the cost of read/write user licences

Volume discounts are available for multiple users.

Advanced Evaluation

e-Tendering

contracts-PRO

Management

Preliminaries

contracts-LITE

Executive Dashboard

contracts-LITE comprises:

- key contact data
- contract dates and extensions
- document storage
- deliverables
- basic high-level financials
- email notifications
- parties data
- Insurances
- standard reporting

Management module provides more advanced management capabilities, addressing all aspects of contract management including: variations, payments, issues, performance, special conditions and documents and contract creation.

- performance KPI management
- contract financial management
- contract variations / time extensions
- meetings, issues
- contract milestones and milestone alerts
- document creation
- project management level
- special conditions of contract

Preliminaries module adds the ability to manage the pre-award stages of contracting including EOI, RFP, tenders and quotes. It helps tracking and managing contract development, public notices, stage by stage submissions, evaluations, and risk prior to contract award.

Professional Services

Through it's network of partners, metaSC can provide additional professional services

- Application Hosting
- General Contract Management Training
- Business Process Re-engineering
- Business Process Outsourcing
- Document scanning

contracts-PRO comprises:

- all Contracts-LITE , Preliminary and Management module functions
- business processes & workflow
- pro-active compliance management
- document creation & versioning
- e-mail routed approvals
- preliminary (pre-contract) management
- reporting & analytics
- optional reporting dashboard

Advanced Evaluation provides a user-defined approach to the creation, completion, evaluation and ranking of supplier submissions. The module generates a full evaluation questionnaire directly into MS Excel that can be included with RFP documents, then automatically scored following receipt of supplier submissions.

e-Tendering provides a secure environment to manage the complete tender-box cycle, electronically streamlining the tendering process by eliminating costly paper based and manual data entry processes. Fully integrated with Contracts-PRO, e-Tendering enables the advertising of public and private RFPs, supplier notifications, secure tender closing events, time stamping of submissions, publishing of upcoming tenders events, and full audit history.



metaSC is an IPcubed initiative
 Increase Profit
 Increase Productivity
 Increase Performance

For further information contact:
 IPcubed, PO Box 119, Kew East, VIC 3102, Australia
 Tel +61 403 958 156
 E-mail: sales@metasc.com

IPcubed assumes no responsibility for any errors or omissions that may appear in this document and reserves the right to make changes, without notice.

The description of features and services does not imply availability in all markets. Published by IPcubed Australia., October 2009.

Powered by

open windows

 metaSC.com